

Utah Department of Health, Bureau of Child Care Licensing
Licensed Family & Residential Certificate
Unannounced Inspection Checklist B

Provider Name: _____ Phone #: _____

Address: _____

Licensed Capacity: _____ Licensing Specialist(s): _____

On-site Inspection Date: ____/____/____ Start Time: _____ am / pm End Time: _____ am / pm ☐ Licensed ☐ RC

License Expiration Date: ____/____/____ Current Variances: _____

INSPECTION ITEMS										Level
✓ = Compliance, O = Noncompliance, N/A = Not Applicable										
A1. (Observe.) Are all children being supervised? 90-11(1)(a); 50-11(1)(a)										C
A2. (Observe.) Does the total # of children present exceed the total licensed or certified capacity? 90-11(4); 50-11(4)										C
A3. (Observe.) Does the total # of children present under age two exceed the allowed capacity? 90-11(6); 50-11(4)										C, TA2
A4. (Observe.) Is the required caregiver to child ratio maintained? 90-11(5); 50-11(4)										C, TA2
A5. LICENSED ONLY. (Observe.) Is the required group size maintained? 90-11(8)										C, TA2
<u>WITH 1 CAREGIVER</u>			<u>WITH 2 CAREGIVERS</u>							
Providers' Children 4-12	Children in Care	Total # 0-12 in Home	Providers' Children 4-12	Children in Care	Total # 0-12 in Home	Providers' Children 4-12	Children in Care	Total #0-12 in Home		
0-4	8	12	0-8	16	24	16	8	24		
5	7	12	9	15	24	17	7	24		
6	6	12	10	14	24	18	6	24		
7	5	12	11	13	24	19	5	24		
8	4	12	12	12	24	20	4	24		
9	3	12	13	11	24	21	3	24		
10	2	12	14	10	24	22	2	24		
11	1	12	15	9	24	23	1	24		
A6. (Observe.) When children in care are present, does anyone smoke in the home, on the premises, or in vehicles used to transport children? 90-14(2); 50-14(2)										C
A7. (Observe.) Is the home free of unstable heavy equipment a child could pull down on himself or herself? 90-12(3); 50-12(3)										TA1
(Observe all.) Are the following items inaccessible to children?										C
A8. (Observe and ask.) Do you have any firearms or other weapons on your property? If yes, please show me where they are kept? (Firearms and weapons must be locked.) 90-12(4)(a); 50-12(4)(a)										
A9. Tobacco, open containers of alcohol, illegal substances, and sexually explicit material? 90-12(4)(b); 50-12(4)(b)										C, TA2
A10. (Observe and ask.) Do you have any portable space heaters, fireplaces, or wood burning stoves that are accessible to children and are used when children are in care? 90-12(4)(c); 50-12(4)(c)										C, TA1

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		Level
A11. Toxic or hazardous chemicals? (Insecticides; insect repellent; pesticides; weed killer; antifreeze and windshield wiper fluid containing antifreeze; gasoline; kerosene; paint thinner; linseed oil; turpentine; motor oil; bleach; household cleaners; nail polish remover; silver jewelry cleaner, and rubbing alcohol.) 90-12(4)(d); 50-12(4)(d)		TA1, TA2
A12. Poisonous plants? 90-12(4)(e); 50-12(4)(e)		TA1
A13. Matches or cigarette lighters? 90-12(4)(f); 50-12(4)(f)		TA1
A14. Open flames? 90-12(4)(g); 50-12(4)(g)		C
A15. Sharp objects, which could cut or puncture skin? (Sharp knives; box cutters; adult scissors; razors; sharp ends of nails or screws protruding from an object; broken glass; broken toys with sharp edges; tools such as saws and axes, and running fans if children's fingers could fit through the guard. Also, tacks or pins on the floor or visible within 36" of the floor.) 90-12(4)(h); 50-12(4)(h)		TA1
A16. For age 4 and under, ropes and cords long enough to encircle a child's neck? 90-12(4)(i); 50-12(4)(i)		TA1
A17. For age 4 and under, loose plastic bags large enough for a child's head to fit inside, latex gloves, and balloons? 90-12(4)(j); 50-12(4)(j)		TA1
A18. For under age 3, choking hazards (objects less than 1-1/4" X 2-1/4") visible on the floor, or anywhere within 36" up from the floor, if there are children under age 3 in care? 90-12(4)(k); 50-12(4)(k)		TA1
A19. (Observe and observe) Where do you keep prescription and over-the-counter medications? 90-17(3); 50-17(3)		C, TA2
A20. (Ask.) Have any providers or anyone age 12 or older living in the home having been arrested, charged, or convicted of a felony or misdemeanor, or having been investigated with a supported finding of abuse or neglect by the Department of Human Services? 6-4(9):09; 6-6(4):09		C
Discipline		Level
Do caregivers use any of the following discipline methods? (Observe for all.)		TA1
A21. Any form of corporal punishment such as hitting, spanking, shaking, biting, pinching, or any other measure that produces physical pain or discomfort? 90-19(4)(a); 50-19(4)(a)		
A22. Restraining a child's movement by binding, tying, or any other form of restraint? 90-19(4)(b); 50-19(4)(b)		TA1
A23. Shouting at children? 90-19(4)(c); 50-19(4)(c)		TA2
A24. Any form of emotional abuse? 90-19(4)(d); 50-19(4)(d)		TA1
A25. Forcing or withholding of food, rest, or toileting? 90-19(4)(e); 50-19(4)(e)		TA1
A26. Confining a child in a closet, locked room, or other enclosure such as a box, cupboard, or cage? 90-19(4)(f); 50-19(4)(f)		TA1
Infant and Toddler Care – N/A if the Licensee or Certificate holder does not have any infants or toddlers in care.		Level
A27. (Observe and ask.) Do high chairs/booster chairs have T-safety straps or devices, and are they used whenever a child is in the chair? 90-12(8); 50-12(8)		TA2
A28. (Observe.) Do infants sleep in equipment designed for sleep (crib, bassinet, porta-crib or play pen)? Are infants placed to sleep on mats or cots, or in bouncers, swings, car seats, etc.? 90-24(10); 50-24(10)		C
A29. (Observe.) Are there any infant walkers with wheels? 90-24(14); 50-24(14)		TA1
A30. (Observe.) Do infants and toddlers have access to objects made of styrofoam? (Observe.) 90-24(15); 50-24(15)		TA1
A31. (Observe.) Does a provider respond as promptly as possible to infants and toddlers who are in emotional distress (due to hunger, fatigue, wet or soiled diapers, fear, teething, or illness)? 90-24(16); 50-24(16)		TA1

OUTDOOR INSPECTION ITEMS

✓ = Compliance, O = Noncompliance, N/A = Not Applicable

		Level
B1. (Observe.) Is the outdoor play area free of dangerous insects (for example: beehives, wasps, yellow jacket or hornet nests, and red ant hills), rodents, and other vermin? 90-5(2); 50-5(2)		TA1, TA2
B2. (Ask if not observed.) Do children playing outside have drinking water outside whenever the outside temperature is 75 degrees or higher? 90-6(13); 50-6(13)		C, TA2
B3. (Observe, and ask about what happens in bad weather.) Are entrances, exits, steps and outside walkways maintained in a safe condition, and free of ice, snow, and other hazards? 90-5(4); 50-5(4)		TA1, TA2
B4. (Observe.) Is the outdoor play area free of harmful plants, objects, or substances, and standing water (including garage shelves or cupboards w/out safety devices 36" high or lower, if the garage is accessible to children)? 90-6(5); 50-6(5) <u>Harmful objects include:</u> <ul style="list-style-type: none"> • Raised decks or balconies 5' or higher, or open basement stairwells, without a protective barrier that has no gaps > 5 inches. (R430-50/90-6(4)(d), R435-50/90-6(10) • Window wells more than 24 inches deep without a cover. • Unstable unanchored heavy equipment a child could climb on and/or pull down on themselves • Rotting garbage not in a container with a lid. • Asbestos or exposed fiberglass insulation. • Refrigerators or freezers a child could accidentally get shut inside of. • Welding torches. <ul style="list-style-type: none"> • Motor vehicles up on blocks. • Exposed live electrical wire. • Dead animals. • Filled milk or slop buckets. • Unattended running vehicles or farm equipment. • Standing ladders. • Unstably stacked wood piles or bales of hay or straw. <u>Harmful plants include:</u> <ul style="list-style-type: none"> • Poison ivy or oak, stinging nettle, oleander, castor beans, jimson weed, mushrooms, and toadstools. <u>Standing water</u> does not include temporary puddles due to rainfall or sprinklers.		C, TA1
Wading & Swimming Pools – N/A if there are no wading or swimming pools at the home.		Level
B5. (Observe.) Is there always a caregiver at the pool supervising children whenever there is water in the pool (for wading pools), or whenever any child in care has access to the pool (for swimming pools)? 90-6(7)(a), (8)(a); 50-6(7)(a), (8)(a)		C, TA1
Is there a swimming pool on the premises that is not emptied after each use? If yes:		C
B6. (Observe.) Is the pool enclosed in a fence or other solid barrier at least 4' high, kept locked whenever pool is not in use, or else covered by a properly working ASTM approved power safety cover? 90-6(8)(c); 50-6(8)(c)		
B7. (Observe.) If the pool is over 6 feet deep and is in use, is there a Red Cross or equivalent certified lifeguard on duty? 90-6(8)(f); 50-6(8)(f)		TA1
Hot Tubs		Level
B8. (Observe.) If there is a hot tub on the premises that is accessible to children and has water in it, is it either surrounded by a four foot fence, or equipped with a properly working locking cover that is locked? 90-6(9); 50-6(9)		C, TA1